

**Quincy Park Foundation, Inc.
Application for Fiscal Sponsorship**

Date: _____

Legal Name of Group or Organization: _____

State of Formation or registration, if any: _____

Contact Person Name: _____

Address: _____

Phone number: _____

Email Address: _____

Project Title: _____

Brief Description of Project: _____

Location of Proposed Project: _____

Estimated Timeline on Construction of Project: _____

Budget:

Cost of construction/renovation \$ _____

Anticipated Donations \$ _____

Matching Grants \$ _____

Equity contribution from organizers \$ _____

Description of your planned fundraising activities: _____

Attachments (i.e. Construction bids, architect renderings, written project plan, articles of incorporation, corporate by-laws, etc.).

Conditions and Fees:

All approved projects must have an authorized person sign and abide by the Quincy Park Foundation Fiscal Sponsorship Grant Agreement. The Grant Agreement can be found on our website;

www.quincyparkdistrict.com

An administrative fee based on the donations received by the Foundation and disbursed to your organization will be charged. The group or organization must submit a non-refundable application fee of \$100. Should this project be approved, the entire \$100 fee will be applied to the administration fee.

Signature of applicant (if applying individually):

X _____ Date: _____

Signature of applicant (if applying as an entity):

List the legal name and state of formation.

Legal Name: _____ **State of Formation:** _____

By: _____ **It's** _____

By: _____ **It's** _____

Please submit this application, the \$100 application fee and any attachments to:
Ted Niemann, at Schmiedeskamp, Robertson Neu and Mitchell, LLP at 525 Jersey, Quincy, IL 62301.

For internal use only:

Approval by the Finance Committee: _____ **Date:** _____

Approval by the Foundation Board: _____ **Date:** _____

Approved by the Park District Board: _____ **Date:** _____